REGULATIONS GOVERNING
THE DOCTORAL QUALIFYING EXAMINATIONS

1. The student must be registered during the terms in which these examinations, written and oral, are taken. If the student was registered during the immediately preceding Spring term, the student may take Written and/or Oral Qualifying Examinations for the doctoral degree during the summer without being registered in summer sessions. If the student was not registered the immediately preceding Spring term, the student must wait until the Fall term to take these examinations, at which time the student must be registered.

2. The Oral Qualifying Examination may not be held unless a doctoral committee has been appointed by the Graduate Division.

3. The examination is open only to the doctoral committee members and the student.

4. All members of the doctoral committee must be present during the entire examination.

5. Each member of the committee must sign this report, indicating his/her presence during the examination, and record a decision of “pass” or “not pass.”

6. The student will not be advanced to candidacy if more than one member votes “not passed,” regardless of the size of the doctoral committee.

7. If a majority of the doctoral committee so recommends, the Oral Qualifying Examination may be repeated once.

8. The committee may, by unanimous decision, select a subcommittee of Certifying Members who will read, approve, and certify the dissertation.
   A. A minimum of three members must be Certifying Members.
   B. Two of the three Certifying Members must be from the student’s department at UCLA and one must be from an “outside” department.
   C. The minimum of three Certifying Members must hold regular appointments at the University of California.

9. In cases where the Final Oral Examination on the dissertation is not required of all students by departmental regulations, the doctoral committee may, by unanimous agreement, decide to waive this examination. This decision must be indicated on the form.

10. Any of the Certifying Members may require that a Final Oral Examination be held.

11. If the Final Oral Examination is required, the entire doctoral committee, including both Certifying and Non-Certifying members must be in attendance.

12. If no indication is made regarding the Certifying Members and/or Final Oral Examination requirement, all members of the doctoral committee must serve as Certifying Members and the Final Oral is required.