

MS Comprehensive/Capstone

Year 1:	Fall Quarter	Winter Quarter	Spring Quarter
	Meet with Field Chair to discuss study plan (Link Study plan page once created) A list of Field Chairs can be found at: https://www.bioeng.ucla.edu/aboutyour-faculty-adviser/	1) Meet with SAO 2) Submit study plan	Meet with SAO or email first week of Quarter to receive Master's Advancement to Candidacy Form (MATC)
	All graduate students must be enrolled in 12 units per quarter. Take Bioengr 495 in order to hold TA position. Take TOP Exam if you DO NOT hold a bachelor's degree from a US institution. Holding a Master's degree from a US institution does not qualify for exemption.	Comprehensive Exams Plan: Make sure all courses used for the Comp Plan will be taken at the latest by Spring Quarter. Complete and Submit the MS Comp Exam form to SAO.	Submit MATC Form with unofficial transcripts highlighted with courses used towards MS Degree to SAO by second week.
		Attend BE Research Day in February (Link to BE Research Day page)	Complete and submit the MS Comp Exam form to SAO

MS Thesis

	Fall Quarter	Winter Quarter	Spring Quarter
Year 1:	Meet with Field Chair to discuss study plan (Link to study plan page once created). All graduate students must be enrolled in 12 units per quarter. Take Bioengr 495 if you want to hold TA position For TA positions - Take TOP Exam if you DO NOT hold a bachelor's degree from a US institution. Holding a Master's degree from a US institution does not qualify for exemption.	3) Meet with SAO 4) Submit study plan	
Year 2:	Meet with PI (Chair committee) discuss MS Thesis plan. Plan out research for Academic Year And discuss possible committee members.	Meet with SAO to obtain Master's Thesis Committee Nomination Form by 5th week. Submit Form to Grad Division. Enroll in Bioengr 598 (two 4 unit courses of Bioengr 598 can be used towards MS Thesis Requirements.	Meet with SAO or email first week of Quarter to receive Master's Advancement to Candidacy Form
	Enroll in 12 units. If no more courses, enroll in either Bioengr 596 or 598 under your faculty advisor each quarter.	Attend a Thesis Filing Workshop https://grad.ucla.edu/academics/calendar/thesis-dissertation-filing-deadlines-and-workshops/	Submit MATC Form with unofficial transcripts highlighted courses used towards MS Degree to SAO by second week.
		Attend BE Research Day in February (Link to BE Research Day Page)	File Thesis Online Students have until the last day of the quarter to file thesis with all necessary signatures approved before 5pm deadline.